

LASEC AND PHOENIX ACADEMY Return to learning plan FY22-23

The Illinois State Board of Education (ISBE) has mandated full, in-person instruction as the top priority and requires school districts to develop plans collaboratively with our local health agency, Cook County Department of Public Health (CCDPH).

The Illinois Department of Public Health (IDPH) and Illinois State Board of Education (ISBE) have updated their COVID guidance, fully adopting the Centers for Disease Control and Prevention (CDC) guidance. LASEC and Phoenix Academy will continue to follow best practices in regards to health and safety to ensure our students and staff have a safe, supportive learning environment.

Schools must continue to provide [remote learning](#) to any student who is under isolation or quarantine for COVID-19 based on the State Superintendent's Remote Learning Declaration.

LASEC and Phoenix Academy will follow the Health & Safety Protocols below for the 2022-2023 School Year:

- Students & staff should monitor themselves for symptoms of illness before leaving home for school, stay home if they have signs of any illness, and contact their healthcare provider for testing and care.
- LASEC and Phoenix Academy are a mask-optional. The CDC recommends the use of masks at a high COVID-19 community level.
- Anyone who chooses to wear mask should be supported in their decision to do so at any COVID-19 Community Level, including low.
- Students in quarantine will receive remote instruction during their time in quarantine.
- Practices around **ventilation, handwashing, and respiratory etiquette** will continue at school.

NOTE: Changes in guidance from federal, state or local health officials or an increase of illness at school or our community, could cause changes in practices throughout the year.

To ensure the health and wellness of our staff and students, families will not send their student(s) to school if they exhibit the following symptoms. Staff should not report to work if they exhibit the following.

- Fever (100.4°F or higher);
- New onset of moderate to severe headache;
- Shortness of breath;
- New cough;
- Sore throat;

- Vomiting;
- Diarrhea;
- New loss of taste or smell;
- Fatigue from an unknown cause;
- Muscle or body aches from an unknown cause.

Students exhibiting symptoms:

- A parent will be notified and the student will be sent home if they have a fever of greater than 100.4 degrees Fahrenheit/38 degrees Celsius or exhibiting any of the above listed symptoms.
- The Phoenix Director will contact the student's guardian to determine how the student can return home for the remainder of the day.
- The student should not return to school until current symptoms have subsided and the quarantine period has expired, if applicable.
- When returning to school, the student must check in with the Phoenix Director before returning to in-person classes.

If a student becomes sick or feels ill while in school:

- The student should report directly to the Phoenix Director for an evaluation of symptoms and to assess needs.
- The student will remain in the Directors Office until a guardian can be contacted and spoken to.
- To maintain the health and safety of the larger school population, the student will be sent home from the Directors Office.
- The room or area where the student was located will be thoroughly cleaned and disinfected in accordance with CDC guidelines.

If a student becomes sick while not in school:

- Students who are sick or exhibiting any of symptoms related to COVID-19 should not come to school.
- The student's guardian should contact the Phoenix Academy Office at **847-349-9784** or email the office support personnel, Chelsea Romano (cromano@lasecfp.org) with specific information regarding their student's illness, including current symptoms.

If a student tests positive for COVID-19:

- The student's guardian should contact Phoenix Academy, at **847-349-9784** with specific information regarding their student's illness, including current symptoms.
- The student must quarantine in accordance with supplied guidance from the Phoenix Academy, and IDPH/ CDC guidelines.
- Phoenix Academy Director and or the Office Support Personnel, will alert the school community that an individual within the school has tested positive for COVID-19. The communication will protect the confidentiality of the individual and will also contain a symptom checklist that families can use at home in the event their student may begin to exhibit symptoms themselves.
- All areas of the building the student had been in contact with will be cleaned and disinfected in accordance with CDC guidelines.

Students in quarantine will receive **remote instruction** during their time in quarantine.

Hygiene

Frequent hand washing and hand sanitizing are key to help prevent the spread of COVID-19. Hand sanitizer will be placed in common areas throughout each school building. If assisting a student requires close contact, hand washing, or sanitizing must be done before and after contact with students. It is recommended that hand hygiene is performed upon arrival to and departure from school; after blowing one's nose, coughing, or sneezing; following restroom use; before food preparation or before and after eating; before/after routine care for another person, such as a child; after contact with a person who is sick; upon return from physical education; and following glove removal.

Classroom Guidance

- Encourage hand washing throughout the day.
- Hand sanitizer will be provided in all classrooms.
- Classrooms to be cleaned daily.

School Offices, Common Areas

Hand sanitizer will be easily accessible around the school in common areas and hallways. Clean high touch areas throughout the day.

COMMUNICATION

Communication Methods:

Throughout the 2022-2023 school year, LASEC and Phoenix Academy will utilize the following communication methods to keep stakeholders up to date on changes regarding all protocols or guidelines.

- [LASEC Website](#)
- Phone, text and email alerts
- Social Media ([Twitter](#))

All parents/guardians who wish to receive communication should make sure email addresses and phone numbers are up to date and follow LASEC and Phoenix Academy social media for more timely updates.

Who to contact if...

- My student tests positive for COVID-19?
 - Phoenix Academy Office: **847-349-9784**
- I am a staff member who tests positive for COVID-19?
 - If LASEC Staff – LASEC Executive Director at: **847-455-3143 X1422**
 - If Phoenix Academy Staff – Phoenix Academy Director at: **847-858-5789**